

Name: _____

Reading Comprehension: Groundwork

Directions: Read the story “Speak Out!” (page 6). Then answer the questions below.

1. Which of the following is *not* the author’s purpose in writing this article?
 - A. to persuade the reader to take a specific action
 - B. to give advice on developing public speaking skills
 - C. to explain the value of spoken communication

2. What is an example of using good spoken communication skills?
 - A. preparing a bibliography for a research paper
 - B. explaining your ideas in a class discussion
 - C. watching the news on television

3. To improve public speaking skills, experts say you should
 - A. practice at every opportunity
 - B. think of the process as a conversation among friends, rather than as a speech
 - C. do both of these

4. In a presentation in front of a group, what would *not* be a good use of presentation software such as PowerPoint?
 - A. displaying charts and graphs that illustrate your point
 - B. using it as a script to read from
 - C. providing an outline for your audience to follow

5. In your own words, describe the qualities of a good public speaker.
